

Enrolment Terms & Conditions 2010 | 2011

How to Enrol

For all EF Junior Courses, please complete the Enrolment Form on the opposite page and send it to us with the non-refundable Enrolment Fee of \$145 plus Cancellation Insurance premium of \$65 (and courier fee of \$80, if required) and a copy of your passport, or photo or visit your local EF representative. As soon as we receive your Enrolment Form, we will send confirmation of your acceptance in the course, along with an invoice detailing the payment due. We must receive your payment at least 30 days before your course begins. Please note: If you are enrolling in a course that begins within 30 days, send the Enrolment Fee, Cancellation Insurance Fee, and Programme Fee along with the Enrolment Form. If we refuse your application, all of these fees will be returned to you immediately.

The Total Fees for Your Course

The total fees are as follows:

- Enrolment Fee: \$145
- Cancellation Insurance: \$65
- Optional transfer service from the nearest airport (varies based on the airport).
- The Course price (varies based on the course type, location and duration, and the accommodation type).
- Optional Courier Fee: \$80 for rapid receipt of documents. This is required for all EF International Language Centres in the US & Canada.

What is included in your course price?

- Course of choice
- Transfer from airport to accommodation (please book arrival transfer)
- Shared room in EF Homestay accommodation, unless otherwise noted.
- Full board meals daily in the UK. Breakfast & dinner Monday-Friday with all meals at weekends in EF Homestay in all other destinations, unless otherwise noted.
- For EF International Language Centres where residence accommodation is included in the course fee, meals vary – please refer to each destination page.
- Discovery Packs

What is not included in your course price?

- Academic and learning materials and books
 - Travel from home country to EF school (unless otherwise specified)
 - Daily transportation to and from the EF International Language Centre
 - Internet/Wi-Fi in EF Homestay or residence is not guaranteed
 - Meals and snacks outside of above specified meal plan
 - Official language exam testing fees
 - Some activities and most excursions require a participation fee
 - Discovery Pack Plus
 - Travel Insurance*
- *Are mandatory supplements.

Academic and learning materials

All EF International Language students are required to purchase the needed course books and learning materials. As a service to you, this fee will be included in your total invoice.

Book prices for weeks 1-8:

English Centres \$40
Other language Centres \$45

Methods of Payment

- The Enrolment Fee and the Course Price can be paid:
1. To your local EF office or representative.
 2. By credit card (enrolment fee only)
 3. By direct transfer from your bank to EF's bank:

Credit Suisse

Schwabenplatz 8
Luzern 6004
8070 Zurich, Switzerland
Swift address: CRESCHZ80A
Account Number: 303195-22-2
IBAN: CH25 0483 5030 3195 22002
EF Language Colleges Ltd.

*All transfers should make reference to the full name of the student, to ensure quick and proper credit to his/her account. In cases where credit card payments are accepted, a 3% fee applies.

Accommodation

Your accommodation is included in the Course Price as specified in the price boxes on pages 6-13. Students who choose to link multiple courses for longer periods of study and wish to remain in their EF accommodation during any weeks between the courses will be subject to additional charges

for accommodation-only weeks. Please note that these costs are not reflected in the course prices listed on pages 6-13, but can be confirmed by your local EF representative. In all countries accommodation is reserved from Sunday to Saturday (am), unless confirmed otherwise.

Arrival and Airport Transfers

All EF Junior course prices indicated on pages 6-13, include the cost of administration, international taxes, greeting services and transportation. The transfer service is offered between 0700 and 2100 hours local time on Sundays. If you arrive at any other time we can arrange a special transfer for you, at an extra cost.

Age

EF Education First has programmes for children aged 10 years and over. Students under 18 years may be required to pay a guardian fee for certain destinations in Australia & New Zealand.

Duration of Lessons

EF language lessons have a duration of 40 minutes, except where stated otherwise on the individual location page.

My EF web service

All EF students will automatically receive an online account for My EF, in which personal information about the student, such as the student's name, e-mail address, gender and birth date will be saved. The student will be able to upload photos, share videos and links, join events, make comments and send messages to others after having signed in to use the web service. Any correspondence, photos and other media used on My EF will be considered private and EF will not accept any responsibility for such correspondence or media. Parent(s) or legal guardian(s) of students under the age of majority travelling with EF give their consent for the student to use the My EF web service.

Course Levels

For ages 13-16, we provide the EF Level Placement Test, few weeks before you leave for your course (not available for students on EF Junior Camps). You will take the EF Level Placement Test online in MyEF to assess your language level and ability. The results will be sent to your EF International Language Centre to accurately place you in the correct level. On arrival you will be placed in the correct level at which you should begin your studies. Every EF school teaches the 6 levels of the Common European Framework. Please note: when an EF International Language Centre has a beginners' group of less than five students, EF reserves the right to reduce the number of lessons per week due to the semi-private, intensive nature of the course.

Class schedules

In some EF International Language Centres, classes may be offered at the weekends, in which case students would have two days off Monday-Friday. Classes offered at all EF International Language Centres are offered in a block schedule format, where students will have alternating morning and afternoon classes. For students on EF Junior Camps, there are no classes on arrival or departure days.

Public Holidays

In the event of a Public Holiday in your host country, EF International Language Centres will be closed, unless otherwise stated in the student pre-departure information, sent to you with your booking confirmation. Classes missed for Public Holidays will not be made up at a later date.

Cancellations and Refund Policy

All cancellations and terminations must be made in writing to your nearest EF office, EF local representative or EF School Director. In all cases the Enrolment Fee, the Courier Fee and the Cancellation Insurance premium are non-refundable.

Cancellations

The Course prices shown with each EF International Language Centre description in this brochure comprise two elements: the Tuition Fee (50 percent) and the Student Services Fee (50 percent), which includes accommodation. The Tuition Fee is fully refundable if you cancel more than 14 days before course start date. Additional refunds will be made from the Student Services Fee as follows:

- If you cancel 45 days or more before the start of the course you will receive a full refund, except for the Enrolment Fee, the Courier Fee, the Cancellation Insurance and the Course Deposit. The Course Deposit will be refunded if your visa application is denied
- If you cancel less than 45 days prior to

departure, EF will retain 40% of the Student Services and Accommodation (max. \$500 for EF International Language Centres in the USA, for all other EF International Language Centres maximum \$1000) to cover the cost of pre-paid accommodation and services.

- In case the student changes the booking to another destination where fees are lower, the difference in fees between the destinations will not be refunded.

In the event that the World Health organization (WHO), or an international governmental health authority issues a country-specific travel warning or forbids travel, EF students have the right to postpone or re-book travel within a period of 365 days. If students wish to cancel, the above stated cancellation stipulations apply.

Withdrawals

All withdrawals need to be made in writing to EF. If you wish to withdraw from your course after arrival at the EF International Language Centre, you must inform the EF Programme Director and sign a copy of the course change notification form. This is your proof of your withdrawal, so please keep until you have received your refund. Refunds can only be made by the EF office or representative where the course fees were paid, and EF will process all refunds within 45 days of receipt of written notification.

For all courses in the USA: If an applicant accepted by the institution enters the United States on student visa obtained with a I-20 form issued by the institution and subsequently cancels prior to the start of scheduled classes or never attends class, the institution may retain all the tuition charges for the first 4 weeks of the course, any actual housing costs incurred and a maximum of \$500 for non-refundable charges including any application/registration fee, courier fees and travel cancellation insurance if such charges are clearly noted in the enrolment agreement as being non-refundable. If you wish to withdraw from your course after arrival at the EF International Language Centre and before the mid-point of your course, EF will keep all fees for the first 4 weeks of your course, as well as any non-refundable fees. You will receive a full tuition refund for all remaining weeks. If you terminate your course after the mid-point of your course, EF may retain all remaining tuition and student services charges. The course is defined as the entire period of booked study, i.e. it may consist of several terms or semesters, but payment is for a maximum of 12 months.

For all other courses: If you wish to withdraw from your course after arrival at the school, you must give the EF Programme Director at your school at least four (4) weeks advance notice. You will receive a full refund for all remaining weeks after the four-week notice period.

These conditions do not affect your rights as defined by the consumer protection laws in your host country. Note: there is a separate Refund Policy for the Academic Year Abroad and Multi-Language Year Programmes. Students applying for these programmes will be sent an enrolment packet with full information.

Cancellation Insurance

EF Cancellation Insurance is charged at a one-time fee of \$65. This premium must be paid at the same time as the Enrolment Fee and is non-refundable. If you are forced to cancel before departure due to illness, or illness in your immediate family, EF will refund the Course Price, irrespective of when notice is received. The insurance premium itself, the Enrolment Fee and the Courier Fee are non-refundable. Note: a doctor's certificate must be provided with each claim.

Travel Insurance

All participants travelling to the USA, Canada, New Zealand and Australia are required to have medical and accident insurance. We strongly recommend that students attending any of our other EF International Language Centres, including those in Europe, take similar precautions. We have negotiated favourable premiums and a tailor-made coverage for EF students with an international insurance company expert in travel insurance. The policy protects you against expenses incurred through accident or illness, and provides coverage for loss or theft of baggage and personal effects. It also provides coverage against interruption of your EF course due to illness as well as Liability. The cost of this insurance is \$72 for the first two weeks, then \$25 for each additional week. If you do not wish to take this policy, please indicate so on the Enrolment Form, and provide us with a copy in English of the alternative insurance policy you have taken out individually.

Re-booking Fee

Each time you request a change of course town, course dates, or type of accommodation after your initial enrolment, EF will charge you a re-booking fee of \$100 which is payable immediately. (This does not apply to students who are extending their course.)

Late Arrivals and Absences

If you arrive late to a course, or are absent during your course, no refund will be granted. Periods of absence may not be made up with free extension of the course. EF will consider, at its discretion, a partial refund in cases where there is evidential proof of exceptional and extenuating circumstances.

Protection in Australia

Under the Commonwealth laws of Australia, sections 27 and 29 of the EROS act and clause 44 of the National Code of Practice will be invoked for students who have paid in full in EF is unable to provide services in Australia.

Liability

EF will not be liable in any way to the student in the event of any service, contracted to be supplied by EF, becoming impossible to supply by reason of industrial dispute or other cause outside the control of EF. EF will not be liable for loss, damage, or injury to persons or property howsoever caused, save where the liability is expressly imposed beyond exclusion by statute.

EF's Learning Guarantee

This learning guarantee only applies to the International Language Centre courses and excludes EF Junior Camps. Students who choose to continue studying for free under our learning guarantee are responsible for all other costs, including but not limited to accommodation, meals, travel and visa fees. If visa regulations prohibit you from extending your stay in your study country, you can continue to study for free when you return home online at Englishtown.com with teacher-led classes.

Country Enrolment Information

Please note: Students will receive country specific enrolment information upon booking a course, when applicable.

Validity of Brochure Prices

Please note: the prices published in this brochure are based upon currency exchange rates in effect at the time of writing. They are therefore subject to change, up to 30 days before your departure. The prices in this brochure are valid until September 30, 2011.

All courses are organised by EF Education First Ltd., Switzerland. EF Language Colleges Ltd. is responsible for and selling to customers in the same name and on behalf of EF Education First Ltd.

Please fax or send completed Enrolment Form to:

EF International Language Centres
Bärengeasse 25
CH-8001 Zürich
Switzerland
Tel: +41 43 430 4200
Tel: +41 43 430 4210
Opening hours:
8:30 - 5:30pm CET time
Mon-Fri
Saturdays (May-July)

EF World Wide Agents
Knowledge Village
G06, Block 11
PO Box 502988 Dubai, UAE
Tel: +971 (0) 4 44 62 510
Fax: +971 (0) 4 44 01 238
Opening hours
9am - 6pm UAE time
Sunday - Friday
Saturdays (May - July)

Or to the office of the EF representative listed on the back of this brochure.

Enrolment Form 2010 | 2011

Please complete this form and mail or fax it, together with the Enrolment Fee of \$145 and the Cancellation Insurance Fee of \$65 and courier fee of \$80 (if required) and a copy of your passport, to the address below. Please fill out this form in block letters.

Your personal data

Male Female

First name _____

Last name _____

Passport number (mandatory): _____

Address _____

Country _____ Phone _____

Mobile _____ Fax number _____

Email address (mandatory): _____

Email for e-invoice (mandatory): _____

Date of Birth (day/month/year) _____ Birth country _____

Country of citizenship _____

Do you have any existing medical conditions / allergies? Yes No

If yes, please specify: _____

Your course information

Choice of destination _____

Course starting date (day/month/year) _____ Number of weeks _____

Have you studied English? Yes No

If yes, for how many years? _____

Would you like to participate in an EF Discovery Pack? Yes No

If yes, which one(s)? _____

Agent information

Agent name/Contact person _____

Country _____

Telephone _____ Fax _____

Email Address _____

Optional EF travel services

Do you wish to travel with an escorted EF group? Yes No

If you want to travel individually, how will you travel? Plane Eurostar

Your signature

I authorize EF to take appropriate action in the event of a medical emergency. I have read and agree to the conditions outlined on page 14 of this brochure. (The signature below of a parent/guardian will also constitute the consent required for the student to participate in all EF programmes, including activities, offered at the schools.)

Signature of applicant _____ Date _____

Signature of parent or guardian _____ Date _____

Contact number of parent or guardian _____

Emergency contact number _____

Mail this form to:

Central Admissions Office
Bärengasse 25
CH-8001 Zürich, Switzerland
Tel: +41 43 430 4200
Fax: +41 43 430 4210

EF World Wide Agents
Knowledge Village
G06, Block 11
PO Box 502988, Dubai, UAE
Tel: +971 (0) 4 44 62 510
Fax: +971 (0) 4 44 01 238

Email: ef.admissions@ef.com

Please mark your choice by filling in the square ()

Destinations

Ages 13-16

Bournemouth	<input type="checkbox"/>
Bristol	<input type="checkbox"/>
Cambridge	<input type="checkbox"/>
Dublin	<input type="checkbox"/>
Malta	<input type="checkbox"/>
New York EF International Campus	<input type="checkbox"/>
Santa Barbara	<input type="checkbox"/>
Seattle Evergreen State University	<input type="checkbox"/>
Vancouver	<input type="checkbox"/>
Brisbane	<input type="checkbox"/>
Auckland	<input type="checkbox"/>
Singapore	<input type="checkbox"/>
Nice	<input type="checkbox"/>

Ages 10-13

Somerset	<input type="checkbox"/>
Dauntsey's	<input type="checkbox"/>
Torquay	<input type="checkbox"/>

Please mark your choice by filling in the square ()

Accommodation

Ages 13-16

	Homestay Private room	EF Residence with private/ shared room
Bournemouth	<input type="checkbox"/>	<input type="checkbox"/>
Bristol	<input type="checkbox"/>	<input type="checkbox"/>
Cambridge	<input type="checkbox"/>	<input type="checkbox"/>
Dublin	<input type="checkbox"/>	<input type="checkbox"/>
Malta	<input type="checkbox"/>	<input type="checkbox"/>
New York EF International Campus	<input type="checkbox"/>	<input type="checkbox"/>
Santa Barbara	<input type="checkbox"/>	<input type="checkbox"/>
Seattle Evergreen State University	<input type="checkbox"/>	<input type="checkbox"/>
Vancouver	<input type="checkbox"/>	<input type="checkbox"/>
Brisbane	<input type="checkbox"/>	<input type="checkbox"/>
Auckland	<input type="checkbox"/>	<input type="checkbox"/>
Singapore	<input type="checkbox"/>	<input type="checkbox"/>
Nice	<input type="checkbox"/>	<input type="checkbox"/>

Ages 10-13

Somerset	<input type="checkbox"/>
Dauntsey's	<input type="checkbox"/>
Torquay	<input type="checkbox"/>

Erika Travel Insurance

Because security is EF's number one priority, we have a long and strong relationship with Erika, a highly



regarded international insurance provider. All EF school staff are trained to deal with Erika Travel Insurance, a plus in an emergency. Coverage includes medical expenses, stolen property, programme interruption, liability and legal expenses. You receive 24-hour emergency assistance as well as unlimited medical coverage in case of illness or accident. If you miss more than half of the course due to illness you will be offered a whole new course.

